

# Summary Chart: Affiliated Entities of [\_\_\_\_\_]

<b>Corporation name</b>					
<b>Site name(s)</b>					
<b>Address(es)</b>					
<b>Property manager</b>					
<b>Fiscal year</b>	July 1 – June 30	July 1 – June 30	July 1 – June 30	July 1 – June 30	July 1 – June 30
<b>Annual meeting</b>	December	December	<b>December</b>	<b>2nd Monday of December</b>	<b>first Friday in May</b>
<b>Board of Directors</b>					
Authorized number	5	<b>5 to 15</b> ; 5 (bylaws)	<b>7</b>	<b>6</b>	<b>5</b>
Composition requirements, if any	<b>directors of Client or approved by Client; all Calif. residents; 1/3 low-income residents</b>	<b>directors of Client or approved by Client</b>	<b>directors of Client or approved by Client</b>	<b>Board member of Client, [___], or approved by either</b>	directors of Client or approved by Client
Term	3 years	3 years	3 years	3 years	3 years
Names (term expiration)	[designee] (___/___/2018) [designee] (___/___/2018) [designee] (___/___/2018) [resident] (___/___/2018) [resident] (___/___/2018)	[designee] (___/___/2018) [designee] (___/___/2018) [designee] (___/___/2018) [designee] (___/___/2018) [designee] (___/___/2018)	[designee] (___/___/2018) [designee] (___/___/2018) [designee] (___/___/2018) [designee] (___/___/2018) [designee] (___/___/2018) [designee] (___/___/2018) [designee] (___/___/2018)	[designee] (___/___/2018) [designee] (___/___/2018) [designee] (___/___/2018) [designee] (___/___/2018) [designee] (___/___/2018) [designee] (___/___/2018)	[designee] (___/___/2018) [designee] (___/___/2018) [designee] (___/___/2018) [designee] (___/___/2018) [designee] (___/___/2018)
<b>Officers</b>					
President	[Name]	[Name]	[Name]	[Name]	[Name]
Secretary	[Name]	[Name]	[Name]	[Name]	[Name]
Treasurer	[Name]	[Name]	[Name]	[Name]	[Name]
<b>Notes</b>	Entity is a "CHDO" under HUD guidelines				

**Explanation:**

Items noted in **bold italics** are required by the affiliate's Articles of Incorporation.

Board action may be taken at a duly held meeting at which a quorum is present. A majority of the total number of directors then in office constitutes a quorum.

Unless otherwise specified above, affiliate directors are appointed by Client for a three-year term. If the director is also a director or employee of Client and ceases serving in that role, then that director automatically resigns as a director and officer (if applicable) of the affiliate.

Officers are appointed by the Board of the affiliate. Under California law, neither the Secretary nor the Treasurer may also serve as President.

Last updated: \_\_\_\_\_, 2015

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